



**WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION  
REAP RECYCLING ASSISTANCE PROGRAM**

**APPLICANT PROFILE**

1. Applicant name: Local GlassCycle Friends

1a. Physical address of operation/project 412 West Edgar Ave., Ronceverte, WV 24970

2. Is your operation currently responsible for collecting or processing recyclables? Yes  No  If no, skip to question 6.

3. List the type and amount of material your operation has received in the last two years and **during the first quarter of 2009**. Please provide information in tons.

Material	2009	2008	2007
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4. If requested, could you provide written evidence, such as weight tickets, for the totals listed in question 3? Yes  No

5. Number of **full time** employees **currently** employed by your **recycling** operation: \_\_\_\_\_ **part time** employees: \_\_\_\_\_

6. What areas/counties of West Virginia does your operation currently serve?  
Greenbrier County

7. Have you ever operated a recycling operation under another business name in West Virginia? Yes  No

If yes, provide the name and FEIN: \_\_\_\_\_

8. List all equipment currently used in your operation, whether owned, leased or rented. Be specific as to type, brand and model. Make attachment if necessary.

N/A

**PRE-SUBMISSION CHECKLIST**

Before submitting an application for financial assistance, you **MUST** complete this form and attach it as part of your application. An explanation is required below for any question for which you answer **NO**.

- 1. Have all documents requiring a signature been signed? YES  NO
- 2. Was the original application plus one copy submitted to DEP? YES  NO
- 3. Is the proposed project located in West Virginia? YES  NO
- 4. Have all sections of the Executive Summary been completed? YES  NO
- 5. Is your budget complete and mathematically correct? YES  NO
- 6. Is the amount of assistance requested within the allowable limit for the line item? YES  NO
- 7. Have you provided an adequate explanation of each line item on page 4B? YES  NO
- 8. Is the timeline graph complete? YES  NO
- 9. Are the most current two years of federal tax returns or audited financial statements provided? YES  NO
- 10. Is the letter of receipt from the SWA of the county/counties in which this project will be located attached to this application? YES  NO
- 11. Has the letter of receipt been signed by a member or employee of the SWA(s)? YES  NO
- 12. Has a Drug Free Workplace Certification form been signed and attached? YES  NO
- 13. Have you provided specification sheets with quoted prices for any equipment listed in your budget? YES  NO

Question #	Explanation for marking NO
9	Our nonprofit organization has never made \$25,000 or more in a year, so we have not been required to file a tax return. At the suggestion of the DEP, we have included an unaudited financial statement, a statement of why we are not required to file forms 990 or 990EZ, and a statement of our business plan for the next two years.

**WEST VIRGINIA DEPARTMENT OF ENVIRONMENTAL PROTECTION  
WV RECYCLING ASSISTANCE GRANT PROGRAM**

**PROJECT PROFILE**

All questions must be answered. If the question or item does not apply to you or your project, please explain why.

1. Project Description: Post consumer beverage glass will be received and crushed. Market research and development will result in local utilization of crushed glass end product.

2. List qualifications and experience of the person(s) overseeing the intended project / program.

Robert Baker has a wide background in the mechanical and building trades and has done extensive work with public and special needs groups.

3. This project is (check one):

	An expansion of a current project.
X	A completely new activity for an existing business or operation.
	A completely new activity for a new business or operation.
	Other:

4. This project is expected to divert 24-48 tons (specify if other units) from the waste stream **in addition to any amounts listed under item 3 on the Applicant Profile.**

5. List the type of material and amount to be diverted from the waste stream:

24 to 48 tons of post consumer glass

6. This project will (indicate in the boxes available how many positions will be either created or maintained):

#	Expected Term of Position (in months)	
	Create new full time employees	
2	Create new part time employees	10 to permanent
	Maintain existing full time employees	
	Maintain existing part time employees	

7. Site location: Provide location of project site and status of property (i.e., owned, leased or under consideration):

412 W Edgar, space is provided as an in-kind contribution of Dottywood Community Arts

8. Description of area to be served (counties or specific areas):

Greenbrier County Area

9. Does the hauler that serves the area of your proposed project take all of the solid waste to a WV landfill?  Yes  No

10. List the hauler(s) and landfill(s) used:

Greenbrier Valley Solid Waste – 100% to Greenbrier County Landfill, Western Greenbrier Disposal Service – 94% to Greenbrier County Landfill, 6% to Fayette County Landfill, Cities of Lewisburg, Rainelle, Ronceverte, and White Sulphur Springs – 100% to Greenbrier County Landfill.